New Mexico Travertine, Inc
3700 Camino del Llano, Belen, NM 87002
(505) 864-6300

Band/Thin Veneer Saw Operator – Finishing Area Job Description

Job Location: NMT Plant located in Belen, NM.

Job Summary:

This position requires safety-minded individuals with strong drive and enthusiasm to advance our organization forward by performing a variety of tasks under close supervision of higher-level employees. These tasks vary by department and ever-changing workload requirements. This role includes finishing stone per work order requirements and safely operating band saw equipment to cut stone according to production schedules and job specifications, and assisting the Specialty Finisher with advanced finishing processes as needed while maintaining crate tickets, updates when needed, and a clean and safe work environment.

Reports to: Plant Manager / General Manager

Supervisory Responsibilities:

- None

Duties / Responsibilities:

- Operate band saw in accordance with manufacturer guidelines, assignment, and NMT safety procedures
- Set up saw for cutting operations based on job requirements and production schedules
- Monitor cutting operations to ensure proper alignment, thickness, and quality of stone
- Make adjustments to saw settings as needed to maintain quality and efficiency
- Perform daily inspections and routine maintenance on saw equipment
- Identify and report mechanical issues, defects, damaged tools, or safety concerns to supervisors or maintenance
- Unload stone from saw tables and transport to designated work areas
- Transport cut stone to designated areas for further processing
- Finish stone per work order specified requirements which may include sandblasting, honing, brushing, bush hammering, chatting, etc.
- Finish stone edges/profiles per work order requirements which may include bullnose, beveling, chiseled, and eased, when directed by Specialty Finisher
- Package stone in custom crates, ensuring stone is properly labeled and protected during shipping
- Keep records on crated and unfinished stone pieces
- Perform sandblasting operations to finish stone surfaces according to work order specifications, ensuring consistent texture and quality.
- Set up, operate, and shut down sandblasting equipment in accordance with safety procedures and production requirements.
- Monitor sandblasting pressure, media flow, and coverage to achieve required finish while preventing damage to stone.

- Helps maintain a clean and debris free working environment by sweeping, picking up and disposing of stone, Styrofoam, and wood fragments to avoid slips, trips, and/or falls
- Maintenances and tends to cleanliness and housekeeping of sandblast shed
- Keep floors clear of standing water to prevent slips
- Assist with general groundskeeping and housekeeping duties as necessary
- Checks out tools from designated tool storage areas, lays out airlines and finishing tools at the start of shift, and picks up and puts away these same tools at the end of shift
- Accurately follow work orders, cut lists, job specifications, and production instructions
- Perform shop-related tasks as outlined in the General Laborer- Finisher job description when not operating saws
- Verify finished stone products meet quality standards, dimensions, and work order requirements prior to crating or shipment
- Inspect stone for defects, damage, or inconsistencies and ensure nonconforming material is identified and addressed
- Create, complete, and maintain accurate crate tickets for all finished product when needed
- Ensure crate tickets match physical inventory, product specifications, and customer orders
- Provide timely quality and production updates to supervisors and office staff
- Communicate quality issues, rework needs, or discrepancies clearly and promptly
- Track and report rejected, reworked, or damaged material as required
- Coordinate with plant managers, yard, and shipping teams to resolve quality-related issues
- Follow all company quality standards, procedures, and documentation requirements
- Perform any unskilled or semi-skilled job within the plant as assigned
- Reports any issues to their immediate supervisor or other higher-level employee
- Follow daily procedures and protocols as set forth in job orientations and training
- Perform other related duties as assigned
- Follow all NMT's policies, procedures, and safety regulations, to include any training required
- Always wear required PPE, including safety glasses and steel-toed or composite-toed footwear when in shop, on the band saw, and working in outside sandblast shed
- Follow all OSHA and NMT safety regulations and training requirements
- Assist the Specialty Finisher with specialized stone finishing processes as directed
- Support setup, preparation, and breakdown of materials for specialty finishing operations
- Assist with staging, handling, and positioning stone for specialty finishing work
- Help monitor specialty finishing processes to ensure quality, consistency, and adherence to work orders
- Assist with cleaning, maintaining, and organizing specialty finishing tools, equipment, and work areas
- Communicate any quality issues, defects, or concerns identified during specialty finishing to the Specialty Finisher or supervisor

Required Skills / Abilities:

- Good verbal and written communication skills
- Ability to listen, understand, and follow instructions
- Ability to operate a sandblast machine
- Ability to safely operate industrial band saw equipment
- Ability to use power, hand, and pneumatic tools
- Ability to accurately use/read a tape measure
- Ability to read and understand work orders and cut lists
- Strong attention to detail, finish consistency, and quality
- Mechanical aptitude and problem-solving skills
- Ability to complete assigned tasks in a timely, efficient, and safe fashion
- Ability to work independently or as part of a team at anytime

- Ability to work hands on
- Ability to work in a variety of roles
- Ability to complete daily paperwork on work performed

Minimum Requirements

- Employees must be at least 18 years old
- Previous experience in this field, though highly preferred, is not available in our area, therefore not expected. Individuals will undergo on-the-job training provided by the department trainer.
- High school diploma or equivalent preferred.
- Punctuality is required
- Drug/Alcohol Free Environment (including THC)

Physical Requirements:

- Must be able to lift up to 50 lbs at a time
- Prolonged periods of standing and walking. Must be able to bend, stretch, kneel, squat, and have manual dexterity to perform job duties.
- Must be able to work safely in a variety of weather conditions and tolerate exposure to noisy areas with dust and odors present.
- Follow OSHA mandated requirements including always wearing safety glasses and steel toed/composite toed shoes.

Schedule:

- Monday – Friday 7:30 am to 4:30 pm – with a 1-hour lunch break
- Saturday's – as needed

Labor type:

- Manufacturing and Construction

Work Environment(s) May Include:

- Elevated work areas
- Dirt/fumes
- Inclement weather, hot or cold
- Loud/noisy
- Slippery/ wet/ greasy
- Industrial machinery and moving equipment

_____ _____

Employee Signature Date

_____ _____

Supervisor Signature Date