New Mexico Travertine, Inc
3700 Camino del Llano, Belen, NM 87002
(505) 864-6300

General Sawyer Job Description

Job Location: NMT Plant located in Belen, NM.

Job Summary:

The Sawyer is responsible for the safe and efficient operation of stone cutting equipment at New Mexico Travertine. This position requires safety-minded individuals with strong attention to detail who can operate and monitor production saws to cut stone slabs according to production schedules and job specifications. The Sawyer works closely with plant personnel to ensure quality, accuracy, and production goals are met.

Reports to: Plant Manager / General Manager

Supervisory Responsibilities:

- None

Duties / Responsibilities:

- Operate stone cutting saws as directed by NMT management that can include the Lytox, Axia, and/or Zeda saws, in accordance with manufacturer guidelines, assignment, and NMT safety procedures
- Set up saws for cutting operations based on job requirements and production schedules
- Monitor cutting operations to ensure proper alignment, thickness, and quality of stone
- Make adjustments to saw settings as needed to maintain quality and efficiency
- Identify and report mechanical issues, defects, or safety concerns to supervisors or maintenance
- Perform basic daily inspections and routine maintenance on saw equipment
- Accurately follow cut lists, job specifications, and production instructions
- Communicate any quality issues, defects, or concerns with stone to Plant Manager and/or General Manager
- Assist with loading and unloading stone slabs onto tables using overhead cranes
- Daily maintain accurate and organized records of stone cut, stone crated, and maintenance of saw as directed and required.
- Transport cut stone to designated areas for further processing or drying
- Perform shop-related tasks as outlined in the General Laborer job description when not operating saws, including, but not limited to:
    - Unload stone from saw tables and transport to designated work areas.
    - Sand (arris) edges of stone pieces to meet finishing requirements on work orders.
    - Place stone outside on drying racks after processing to dry.
    - Package stone in custom crates, ensuring stone is properly labeled and protected during shipping.
    - Keep floors clear of standing water to prevent slips
    - Finished edges and sides of stone (i.e. arris, acid wash, hone) per work order requirements
    - Closely follows directions to operate overhead cranes or acts as a “spotter” when others are operating.

    - Assists in the loading of stone blocks onto cut-carts, directing equipment operators in the proper placement of blocks onto the carts to line up with saws.
    - Performs any unskilled job at the plant
- Help maintain a clean and debris free working environment by sweeping, picking up and disposing of stone, Styrofoam, and wood fragments to avoid slips, trips, and/or falls.
- Let Polisher Operator know when slabs are cut so Polisher Operator can proceed with proper plant production flow
- Ensure table bussers (General Laborers) are aware of what pieces need to be labeled, and with what # as per work order
- Assist with general groundskeeping and housekeeping duties as necessary
- Closely follow all safety procedures when operating saws, cranes, and other equipment
- Always wear required PPE, including safety glasses and steel-toed or composite-toed footwear
- Follow OSHA and NMT safety regulations and training requirements
- Perform any unskilled or semi-skilled job within the plant as assigned
- Follow daily procedures and protocols as set forth in job orientations and training
- Perform other related duties as assigned by supervisors
- Follow all NMT's policies, procedures, and safety regulations, to include any training required.

Required Skills / Abilities:

- Good verbal and written communication skills.
- Ability to safely operate industrial stone cutting equipment
- Ability to read and comprehend work order, cut lists, and instructions to ensure proper sizes/cuts in stone
- Ability to accurately read a tape measure and understand/carry-out work order instructions
- Strong attention to detail and quality
- Mechanical aptitude and problem-solving skills
- Ability to work independently and as part of a team
- Ability to complete daily paperwork on work performed
- Ability to complete assigned tasks in a timely, efficient, and safe fashion.

Minimum Requirements

- Employee must be at least 18 years old
- Previous experience in this field, though highly preferred, is not available in our area, therefore not expected. Individuals will undergo on-the-job training provided by the department trainer.
- High school diploma or equivalent preferred.
- Punctuality is required
- Drug/Alcohol Free Environment (including THC)

Physical Requirements:

- Must be able to lift up to 50 lbs at a time
- Prolonged periods of standing and walking. Must be able to bend, stretch, kneel, squat, and have manual dexterity to perform job duties.
- Must be able to work safely in a variety of weather conditions and tolerate exposure to noisy areas with dust, water, and odors present.
- Follow OSHA mandated requirements including always wearing safety glasses and steel toed/composite toed shoes.

Schedule:

- Monday – Friday 7:30 am to 4:30 pm – with a 1-hour lunch break
- Saturday's – as needed

Labor type:

- Manufacturing and Construction

Work Environment(s) May Include:

- Elevated work areas
- Dirt/fumes
- Inclement weather
- Loud/noisy
- Industrial machinery and moving equipment

_____ _____

Employee Signature Date

_____ _____

Supervisor Signature Date